

NORTHUMBERLAND COUNTY

Anthracite Outdoor Adventure Area Authority



RECREATION OPPORTUNITIES FOR OHV – ECONOMIC DEVELOPMENT –
CONSERVATION OF NATURAL RESOURCES

AGENDA 04/20/2015 – 6:30 pm.

1) **Chairman:** Call to order. Time:**6:31**

2) **Chairman:** Pledge of Allegiance

3) **Chairman:** Moment of Silence

4) **Secretary:** Roll Call:

PRESENT	PRESENT	PRESENT	PRESENT	PRESENT
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

5) Public Comment – Agenda Items Only:

Chairman: Is there any public comment on agenda items only? *NONE*

6) Secretary’s Report / Minutes:

Chairman: I would ask for a Motion to approve the minutes of the March 23, 2015 meeting?

Motion: *CROWL* Second: *YORWARTH*

On the question? *NONE*

Voice Vote

All in Favor?	<u><i>YES</i></u>
Any Opposed?	<u><i>NONE</i></u>

The Motion passes / fails *PASSES* . .

7) Treasurer’s Report:

Chairman: I would ask for a Motion to accept the Treasurer’s Report?

Motion: *YORWARTH* Second: *MACK*

On the question? *NONE*

Roll Call Vote:

<u><i>YES</i></u>	<u><i>YES</i></u>	<u><i>YES</i></u>	<u><i>YES</i></u>	<u><i>YES</i></u>
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails *PASSES* . .

8) **Bills:**

Chairman: I would ask for a Motion to approve the bills as presented.

Motion: *CROWL* Second: *SCHWARTZ*

On the question? *NONE*

Roll Call Vote:

<u><i>YES</i></u>	<u><i>YES</i></u>	<u><i>YES</i></u>	<u><i>YES</i></u>	<u><i>YES</i></u>
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails *PASSES* . .

13) THERE WERE NO BIDS RECEIVED FOR THE USED DOZER AND THUS NO ACITON NEEDS TO BE TAKEN.

14) **Chairman:** *MOTION TO TABLE ITEM #14 TO BE HANDLED LATER IN THE MEETING*

MOTION TO ACCEPT THE LOWEST QUALIFYING BID FROM BEST LINE EQUIPMENT OF MUNCY, PA FOR THE TRACTOR IN THE AMOUNT OF \$31,994 EXCLUDING THE ROTARY CUTTER OPTION CONTINGENT UPON DCNR APPROVAL.

Motion:	<u>MACK</u>	Second:	<u>YORWARTH</u>	
On the question?	<u>NONE</u>			
Roll Call Vote:				
YES	YES	YES	YES	YES
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails **PASSES.** .

15) **Chairman:** I would ask for a motion to recommend the Northumberland County Planning Department issue payment to Michael Baker Jr., Inc. 4431 N. Front Street Second Floor Harrisburg, PA 17110 in the amount of \$27,533.45 from the DCNR grant for Phase II Event area engineering.

Motion:	<u>SCHWARTZ</u>	Second:	<u>CROWL</u>	
On the question?	<u>NONE</u>			
Voice Vote				
		All in Favor?	<u>YES</u>	
		Any Opposed?	<u>NONE</u>	

The Motion passes / fails **PASSES.** .

16) **Chairman:** I would ask for a motion to pay Michael Baker Jr., Inc. 4431 N. Front Street Second Floor Harrisburg, PA 17110 in the amount of \$2,974.00 Non-Motorized Trailhead and Trail engineering to be reimbursed by the Act 13 grant.

Motion:	<u>MACK</u>	Second:	<u>SCHWARTZ</u>	
On the question?	<u>THE REASON THIS IS DONE AS TWO MOTIONS IS ITEM #15 IS A GRANT WITH THE COUNTY AND ITEM #16 IS A GRANT DIRECTLY WITH THE AUTHORITY</u>			
Roll Call Vote:				
YES	YES	YES	YES	YES
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails **PASSES.** .

THE CHAIRMAN INVITED MR. STEVE BARBER OF MICHAEL BAKER TO COME FORWARD AND EXPLAIN THE PROJECT, THE BID ALTERNATES, PHASES, ETC. FOLLOWING MR. BARBER'S PRESENTATION AUTHORITY MEMBERS AND MEMBERS OF THE PUBLIC ASKED QUESTIONS TO MR. BARBER ABOUT THE PROJECT. THEN ITEM #17 WAS CALLED TO THE FLOOR.

- 17) **Chairman:** I would ask for a motion to authorize Michael Baker Intl to bid the AOAA Phase II Event Area project including bid alternates contingent on final approval of drawings and receipt of final permit approvals.

Motion: YORWARTH Second: MACK

On the question? NONE

Voice Vote

All in Favor? ALL

Any Opposed? NONE

The Motion passes / fails **PASSES.** .

- 18) **Chairman:** I would ask for a motion to authorize the Chairman and/or Vice Chairman to execute any and all documents related to the renewal of the AOAA's General Liability, Workman's Compensation, and Umbrella Liability Policy in an aggregate amount not to exceed \$40,906.14 by April 30, 2015.

Motion: SCHWARTZ Second: CROWL

On the question? MR. CROWL ASKED MR. MACK IF WE HAD A LIST OF EQUIPMENT COVERED. MR. MACK REPLIED THAT COVERAGE IS UP FOR RENEWAL LATER IN THE YEAR. CHARIMAN BACKES GAVE A BRIEF EXPLANATION OF EACH OF THE TYPES OF INSURANCE WE HAVE AN THE COVERAGE. MR. MACK CLARIFIED THAT THIS COVERAGE IS BID WITH A SURPLUS LINES BROKER WHICH IS WHY WE HAVEN'T BEEN ABLE TO DO THIS LOCALLY.

Roll Call Vote:

YES YES YES YES YES

D. Crowl M. Schwartz J. Backes P. Mack B. Yorwarth

The Motion passes / fails **PASSES.** .

- 19) **Chairman:** I would ask for a motion hire Kayla Jilinski as a Customer Service Representative at a rate of \$9.00 hr per the recommendation of the Operations Director. (Ratification)

Motion: CROWL Second: MACK

On the question? NONE

Roll Call Vote:

YES YES YES YES YES

D. Crowl M. Schwartz J. Backes P. Mack B. Yorwarth

The Motion passes / fails **PASSES.** .

- 20) **Chairman:** Is there any old business? *NONE*
- 21) **Chairman:** Is there any new business? *NONE*
- 22) **Chairman:** Is there any public comment on items other than those on the agenda? *NONE*
- 23) **Chairman:** Is there a need for an executive session? *YES, FOR A CONTRACTURAL MATTER. FOLLOWING THE EXECUTIVE SESSION A VOTE WILL BE TAKEN IN ITEM #14. EXECUTIVE SESSION WAS CALLED FOR AT 7:10PM AND LASTED UNTIL 8:00PM. THE EXECUTIVE SESSION ENDED AND ITEM #14 WAS ADDRESSED. SEE ABOVE*

24) **Chairman:** Is there a Motion to Adjourn?

Motion: *CROWL*

Meeting adjournment time:*8:05*