

NORTHUMBERLAND COUNTY

Anthracite Outdoor Adventure Area Authority



RECREATION OPPORTUNITIES FOR OHV – ECONOMIC DEVELOPMENT –
CONSERVATION OF NATURAL RESOURCES

MINUTES 06-15-2015 – 6:30 pm.

- 1) **Chairman:** Call to order. Time: 6:30
- 2) **Chairman:** Pledge of Allegiance
- 3) **Chairman:** Moment of Silence

In honor of Mary Ellen's Father who was recently released from the hospital.

- 4) **Secretary:** Roll Call:

<u>PRESENT</u>	<u>PRESENT</u>	<u>PRESENT</u>	<u>PRESENT</u>	<u>PRESENT</u>
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

- 5) Public Comment – Agenda Items Only:

Chairman: Is there any public comment on agenda items only? *NONE*

- 6) Secretary's Report / Minutes:

Chairman: I would ask for a Motion to approve the minutes of the May 18, 2015 meeting?

Motion:	<u>YORWARTH</u>	Second:	<u>SCHWARTZ</u>
On the question?	<u>NONE</u>		

Voice Vote

All in Favor?	<u>YES</u>
Any Opposed?	<u>NONE</u>

The Motion passes / fails PASSES.

- 7) Treasurer's Report:

Chairman: I would ask for a Motion to accept the Treasurer's Report? *BALANCE \$48,785.04*

Motion:	<u>YORWARTH</u>	Second:	<u>MACK</u>
On the question?	<u>NONE</u>		

Roll Call Vote:

<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails PASSES..

8) **Bills:**

Chairman: I would ask for a Motion to approve the bills as presented.

Motion: MACK Second: YORWARTH

On the question? NONE

Roll Call Vote:

<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails PASSES..

9) **Correspondence:**

Chairman: The board would recognize the following correspondence:

- Receipt of notice from the Northumberland County Conservation District of our NPDES submission and approval.
- Bids were received for the Phase II event area project which will be detailed later in the meeting.
- We are very happy to announce that we received the award of 2015 Outstand Trail Sharing Award. This award recognizes innovative and successful trail sharing efforts, programs, and systems. The Award was presented by American Trails' and was announced at the 22nd International Trails Symposium in Portland, Oregon on May 19, 2015.
- **LETTER WAS RECEIVED FROM COAL TOWNSHIP COMMISSIONERS THANKING THE AOAA FOR THE DONATION AND THE RELATIONSHIP THAT WE HAVE BUILT THUS FAR IN WORKING TOGETHER.**

10) **Reports / Public Announcements:**

Chairman:

- An executive session was held prior to the AOAA Authority Work Session on June 1, 2015 to discuss a personnel matter.
- The Brush Valley Chamber Luncheon was hosted at the AOAA on May 19, 2015.
- On the weekend of May 30th the AOAA hosted the FJ Bruisers for a Club event and ride.
- The AOAA received the Kubota tractor from Best Line Equipment.
- This past weekend we hosted the Ruff & Tuff Road to Trail 5k Run/Walk to benefit VNA Health System Charity Care Program. **GREAT REVIEWS ON THE TRAIL USED THIS YEAR**
- The AOAA officially submitted a grant application for Year 2 of the DCNR Circuit Rider Program.

11) **Chairman:** I would like to thank the following for the donations to the project

- Northumberland County Juvenile Probation Department for assistance with planting the flower bulbs donated by **SANDRA LYNCH**.
- Northumberland County Career and Technology Center for the assistance building the EZ flush cover.

12) **Chairman:** I would like to ask for a motion to donate \$500 to the Northumberland County Career and Technology Center Carpentry Department for their services in building the EZ flush cover.

Motion: CROWL Second: MACK

On the question? NONE

Roll Call Vote:

<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails PASSES..

13) **Chairman:** I would like to ask for a motion authorizing the Chairman to sign letters of notice, the DCED CFA grant application certification page for an application for grant funds if successfully secured may open trail portal in West Cameron. Letters of notice are being sent to PA DCED, Northumberland County, and the West Cameron Township Supervisors (ratification)

Motion: SCHWARTZ Second: YORWARTH

On the question? NONE

Voice Vote

All in Favor? YES

Any Opposed? NONE

The Motion passes / fails PASSES..

14) **Chairman:** I would like to ask for a motion to recommend the Northumberland County Planning Department issue payment to Michael Baker International in the amount of \$9,962.10 for Trail Event Area and Additional Parking Invoice #144675 to be paid from the DCNR Phase II grant.

Motion: CROWL Second: MACK

On the question? NONE

Roll Call Vote:

<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails PASSES..

15) **Chairman:** I would ask for a motion to open a bank account for Act 13 grant funds with M&T Bank of Shamokin. (Ratification)

Motion: YORWARTH Second: SCHWARTZ

On the question? NONE

Voice Vote

All in Favor? YES

Any Opposed? NONE

The Motion passes / fails PASSES..

- 16) **Chairman:** I would ask for a motion to approve the hiring of Mr. Donald Olowski, and Mr. James R Shipe, and Mr. Will Catizone to fill position of AOAA Ranger at a pay rate of \$9.50 per hour not to exceed 30 hours per week at the recommendation of the AOAA Director of Operations.

Motion: MACK Second: CROWL
On the question? NONE
Roll Call Vote:
YES YES YES YES YES
D. Crowl M. Schwartz J. Backes P. Mack B. Yorwarth

The Motion passes / fails PASSES..

- 17) **Chairman:** I would ask for a to motion approve the hiring Mr. Mark Gulba to fill the position of AOAA Maintenance at a pay rate of \$9.00 per hour not to exceed 30 hours per week at the recommendation of the AOAA Director of Operations.

Motion: CROWL Second: MACK
On the question? NONE
Roll Call Vote:
YES YES YES YES YES
D. Crowl M. Schwartz J. Backes P. Mack B. Yorwarth

The Motion passes / fails PASSES..

- 18) **Chairman:** I would like to ask for a motion to recommend the Northumberland County Planning Department issue payment to in the amount of \$31,994.00 for a Kubota MX5200HST 4wd tractor Serial#50446 to be paid from the DCNR grant.

Motion: YORWARTH Second: SCHWARTZ
On the question? NONE
Roll Call Vote:
YES YES YES YES YES
D. Crowl M. Schwartz J. Backes P. Mack B. Yorwarth

The Motion passes / fails PASSES..

- 19) **Chairman:** I would like to acknowledge receipt of the following bids for the Northumberland County AOAA Phase II Motorized Trailhead Improvements - Contract No. 2015-01 General Construction & Alternates No 1,2, and 3 as received:

Agpoint Services	Base	\$439,907.00
(Gravel Lot)	Alternate 1	\$34,595.00
(Prep Storage Pad)	Alternate 2	\$38,757.00
(Storage Building)	Alternate 3	\$44,851.00
Heim Construction Company Inc.	Base	\$565,556.60
(Gravel Lot)	Alternate 1	\$51,425.00
(Prep Storage Pad)	Alternate 2	\$39,023.00
(Storage Building)	Alternate 3	\$112,403.00
Bill Anskis Co., Inc.	Base	\$579,000.00
(Gravel Lot)	Alternate 1	\$83,495.00
(Prep Storage Pad)	Alternate 2	\$26,895.00
(Storage Building)	Alternate 3	\$102,000.00

Motion to award Contract No. 2015-01 General Construction and Alternates No. 2 & 3 in a full contract amount of \$523,515.00 including alternates to the lowest qualifying bidder which was Ag Point Services 11 West State Street, Quarryville, PA 17566 contingent upon state agency approval and acceptance.

Motion:	<u>CROWL</u>	Second:	<u>MACK</u>
On the question?	<u>NONE</u>		
Roll Call Vote:			
YES	YES	YES	YES
D. Crowl	M. Schwartz	J. Backes	P. Mack
			B. Yorwarth

The Motion passes / fails **PASSES**..

- 20) **Chairman:** I would ask for a motion to disqualify the plumbing bid from SSM Industries - 601 Walnut Alley 6th&Water St. - New Cumberland, PA 17070 for a not submitting all the required documents and send them a letter notifying them of such.

Motion:	<u>MACK</u>	Second:	<u>CROWL</u>
On the question?	<u>NONE</u>		
Roll Call Vote:			
YES	YES	YES	YES
D. Crowl	M. Schwartz	J. Backes	P. Mack
			B. Yorwarth

The Motion passes / fails **PASSES**..

21) **Chairman:** I would like to acknowledge receipt of the following bids for the Northumberland County AOAA Phase II Motorized Trailhead Improvements - Contract No. 2015-02 - Plumbing as received:

SSM Industries	Base	\$26,292.00 - *DISQUALIFIED*
Bognet Inc.	Base	\$27,508.00
W.C. Eshenaur and Son, Inc.	Base	\$32,782.00
Edwin L. Heim Co	Base	\$46,032.00

Motion to award Contract No. 2015-02 Plumbing in the amount of \$27,508.00 to the lowest qualifying bidder which was Bognet Inc of Hazelton, PA contingent upon state agency approval and acceptance.

Motion: **CROWL** Second: **SCHWARTZ**

On the question? **NONE**

Roll Call Vote:

YES	YES	YES	YES	YES
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails **PASSES**..

22) **Chairman:** I would like to acknowledge receipt of the following bids for the Northumberland County AOAA Phase II Motorized Trailhead Improvements - Contract No. 2015-03 - Electrical as received:

Kreco Electric Inc.	Base	\$35,500.00
Shannon A. Smith, Inc.	Base	\$60,500.00

Motion to award Contract No. 2015-03 Electrical in the amount of \$35,500.00 to the lowest qualifying bidder which was Kreco Electric Inc of Coal Township, PA contingent upon state agency approval and acceptance.

Motion: **YORWARTH** Second: **MACK**

On the question? **NONE**

Roll Call Vote:

YES	YES	YES	YES	YES
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails **PASSES**..

23) **Chairman:** I would ask for a motion to enroll the AOAA with the Get Outdoors PA Program to become a partner with that organization.

Motion: **MACK** Second: **SCHWARTZ**

On the question? **NONE**

Voice Vote

All in Favor? **YES**

Any Opposed? **NONE**

The Motion passes / fails **PASSES**..

24) **Chairman:** Is there any old business?

Motion to recommend the Northumberland County Planning Department issue payment to Coal Township for the building permits and inspections. The Vice Chair and Director of Operations are authorized to work with Coal Township and its assigns to determine the final amount of fees.

Motion: CROWL Second: MACK

On the question? The building permit fee should not exceed 1% of the construction costs.
This will be paid from the grant funds.

Roll Call Vote:

YES	YES	YES	YES	YES
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

The Motion passes / fails PASSES..

25) **Chairman:** Is there any new business?

Solicitor Garrigan remarked that Mr. Bressi saw him in town and mentioned how helpful it was to have Director Porzi take around some special guests he had with him a few days ago. It was great to have him work so well on accommodating a tour and description of the project. Additionally he mentioned Mr. Monaghan from the Northumberland County Career And Technology Center noted at their meeting how nice it is to work with the AOAA and have the students working with us on some projects.

Director Porzi made some notes of interest to the Authority----

*Dan Shingara will be out in the month of July to do the work on the Polaris Connector
New maintenance employee starts Thursday.
Some Rangers have started and others will start this weekend.*

26) **Chairman:** Is there any public comment on items other than those on the agenda?

NONE

27) **Chairman:** Is there a need for an executive session?

NONE

28) **Chairman:** Is there a Motion to Adjourn?

Motion: MACK

Meeting adjournment time: 7:01