

NORTHUMBERLAND COUNTY
Anthracite Outdoor Adventure Area Authority



RECREATION OPPORTUNITIES FOR OHV – ECONOMIC DEVELOPMENT –
 CONSERVATION OF NATURAL RESOURCES

AGENDA 01/19/2016 – 6:30 pm.

- 1) **Acting Chairman – Solicitor Garrigan:** Call to order. Time: 6:30
- 2) **Acting Chairman – Solicitor Garrigan:** Pledge of Allegiance
- 3) **Acting Chairman – Solicitor Garrigan:** Moment of Silence
- 4) **Mr. Backes:** Roll Call:

<u>ABSENT</u>	<u>PRESENT</u>	<u>PRESENT</u>	<u>PRESENT</u>	<u>PRESENT</u>
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth
- 5) Public Comment – Agenda Items Only:
Acting Chairman – Solicitor Garrigan: Is there any public comment on agenda items only? *NONE*
- 6) REORGANIZATION
The Acting Chairman Solicitor Garrigan requests nominations for the position of Chairman, or a motion to retain the slate of officers from 2015 to 2016.

Mr. Yorwarth made a motion to retain the slate of officers for 2016, which were Mr. Backes – Chairman, Mr. Mack – Vice Chairman, Mr. Schwartz – Treasurer, Mr. Crowl – Secretary

Mr. Schwartz seconded the motion to retain the slate of officers for 2016.

Roll Call:

<u>ABSENT</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
D. Crowl	M. Schwartz	J. Backes	P. Mack	B. Yorwarth

AT THIS POINT THE CHAIR WAS TURNED OVER TO MR. BACKES

- 7) Secretary’s Report / Minutes:
Chairman: I would ask for a Motion to approve the minutes of the December 21, 2015 meeting?
 Motion: SCHWARTZ Second: YORWARTH
 On the question? NONE
 Voice Vote

All in Favor?	<u>YES</u>
Any Opposed?	<u>NONE</u>

 The Motion passes / fails PASSES.

8) **Chairman:** I would ask for a Motion to accept the Treasurer's Report and ratify the payment of the bills contained within

Motion: YORWARTH Second: MACK
On the question? Chairman Backes pointed out that approximately \$8,500 was paid to purchase a new SxS

Roll Call Vote:
ABSENT YES YES YES YES
D. Crowl M. Schwartz J. Backes P. Mack B. Yorwarth

The Motion passes / fails PASSES.

9) **Correspondence:**

Chairman: The board would recognize the following correspondence:

- The Northumberland County Planning Department has been corresponding with DCNR about the final balance of the AOAA Phase II Grant. An extension to June 30 has been requested to finish final punch list items and close out paperwork.
- We receive the lease renewal with Girard Estate for 109 acres north of Burnside and west of the third patch in Coal Township. The renewal was in the amount of \$832, for 2016.

10) **Reports / Public Announcements:**

Chairman Backes gave a recap of the 2015 pass sales stating that 9,154 passes were sold in 2015 643 of which were annual passes. A breakdown of the 2015 income was provided detailing that \$271,079 was collected in 2015, which does not include grant funding that was strictly pass and merchandise income. A discussion was held about projections and the direction for 2016.

11) **Chairman:** I would like to thank the following for the donations to the project: *NONE*

12) **Chairman:** I would like to ask for a motion to adopt resolution #01-2016 as presented by the Solicitor (Resolution setting the schedule of meetings and date for the next Annual Meeting of the Northumberland County Anthracite Outdoor Adventure Area Authority for Tuesday, January 17, 2017 at 6:30 p.m.

Motion: MACK Second: SCHWARTZ
On the question? On the printed Authority resolution the January 17 date says 2016 and should state 2017. The motion is correct just the date in the body of the resolution needs corrected.

Roll Call Vote:
ABSENT YES YES YES YES
D. Crowl M. Schwartz J. Backes P. Mack B. Yorwarth

The Motion passes / fails PASSES.

13) **Chairman:** Is there any old business? *NONE*

14) **Chairman:** Is there any new business?

Director of Operations, Dave Porzi distributed the 2016 priority list for the AOAA. After reviewing the detailed list and discussion Chairman Backes called for a motion to approve the 2016 priorities as presented.

Motion: MACK Second: YORWARTH

On the question? NONE

Voice Vote

All in Favor? YES

Any Opposed? NONE

The Motion passes / fails PASSES.

Mr. Mack gave an explanation about the Act 13 grants with DCED and where the reimbursements currently stand. Stating that the reimbursements are waiting on several paperwork items, 1 of which is an amendment to the contracts with our sub-contractors because the agreements do not contain the Commonwealth's Non-Discrimination/Sexual Harassment clause. Chairman Backes called for a motion to amend the Act 13 Agreements with Michael Baker Intl., and any other sub-contractors to include the required Non-Discrimination and Sexual Harassment language as required by the Commonwealth contingent upon the approval of the Solicitor.

Motion: MACK Second: SCHWARTZ

On the question? NONE

Voice Vote

All in Favor? YES

Any Opposed? NONE

The Motion passes / fails PASSES.

Chairman Backes called for a motion authorizing him to sign the letter of engagement with Klacik and Associates P. C. to review the AOAA financials as specified in the letter, prepare the end of year annual report for DCED, and submit the report in an amount not to exceed \$2,500.

Motion: YORWARTH Second: SCHWARTZ

On the question? NONE

Voice Vote

All in Favor? YES

Any Opposed? NONE

The Motion passes / fails PASSES.

20) **Chairman:** Is there any public comment on items other than those on the agenda? *NONE*

21) **Chairman:** Is there a need for an executive session? *NONE*

Solicitor Garrigan stated the Tri-City matter should be completed within the coming weeks. When he receives confirmation the lease officially takes effect. He will notify the board when he receives official word.

22) **Chairman:** Is there a Motion to Adjourn?

Motion: **MACK**

Meeting adjournment time: 6:55